

**Community**

**and**

**Business**

**Plan**

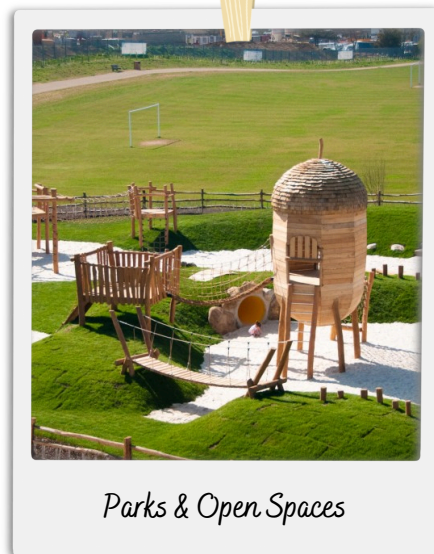


## Our vision:

*Peacehaven aims to be a sustainable environment providing a good quality of life for all residents and visitors.*

## Our mission:

*To ensure Peacehaven remains a thriving community and a healthy, sustainable, attractive, resilient place to work, live and visit. To encourage vibrant retail and cultural development that blends with our special and distinctive environment. To listen to our community and encourage residents to engage, educate and evaluate us*



# Introduction

Peacehaven Town Council provides a range of local services and community facilities. The current population is about 15,700 living to the East, West and North of a central point, which is the Meridian Centre. Peacehaven is a growing town located between Newhaven to the East (with a ferry link to Europe) and the City of Brighton & Hove to the West. Peacehaven has a diverse age demographic with young families moving into the area alongside an elderly generation that has always lived in the town.

With the growth of the town, Peacehaven needs to embrace opportunities, overcome challenges and pull together as a community to make it a town to live, work and enjoy together.



## Peacehaven Town Council is responsible for:

- Maintenance of allotments, some bus shelters, the Peacehaven & Telscombe War Memorial, several local parks, green spaces, sports and recreational facilities
- Provision of grants for local projects and organisations, and halls for social clubs and meetings
- Hosting local events for the benefit of the Community
- Peacehaven's lowest tier of government is the Peacehaven Town Council which has a statutory right to be consulted on local planning, highways and other amenities.





# Core Values

Increasing pressures on finances mean that it is more important than ever that Peacehaven Town Council focuses on the things that matter most to Peacehaven. The following priorities aim to ensure that we gain the most use from our resources.

## **Empowering and supporting the community**

*Support a resilient, inclusive, and healthy community, tackle inequalities, and promote the safety of the community.*

## **Growing the economy sustainably**

*Work with others to support sustainable growth and a strong community, ensure Peacehaven is a great place to invest in, live, work, and visit, and that Peacehaven Town Council is committed to being a responsible employer.*

## **Helping children and young people**

*Support and inspire children and young people to raise their aspirations and reach their full potential.*

## **Improving the quality of life for residents and visitors to Peacehaven**

*Endeavour to address the needs of residents within the resources and powers available to Peacehaven Town Council.*

## **Supporting residents in need**

*Provide support in times of need and improve quality of life.*

## **Valuing the environment**

*Promote sustainability and nature recovery, improve our infrastructure, safeguard our heritage and biodiversity.*





# Planning & Highways Committee

<b>Project</b>	<b>Road Safety: Crossings &amp; Islands</b>		
<b>Description</b>	Map existing crossings and islands, survey opinion on changes, and present proposals for change to ESCC in priority order and advocate for the proposed changes with identified finances		
<b>Target Completion</b>	2027	<b>Current Position</b>	Not started
<b>Resource Allocation</b>	Initial research and mapping by Councillors, cost of survey by Officers, and Officer time		
<b>Measure of Success</b>	Completion of proposals for change, persuade ESCC		

<b>Project</b>	<b>Improvements to A259 High Street Area</b>		
<b>Description</b>	Assess all Kaner Olette report proposals for A259 and accept/ reject/ prioritise, with a report back to Full Council		
<b>Target Completion</b>	March 2025	<b>Current Position</b>	Started
<b>Resource Allocation</b>	Depends on conclusions - CIL expenditure, some money in Earmarked Reserves		
<b>Measure of Success</b>	Completion on time		



# Planning & Highways Committee

<b>Project</b>	<b>Footpaths, bridleways, and cycle/wheeling routes</b>		
<b>Description</b>	Create a map of all footpaths and bridleways, including informal ones. Consider proposals to register any that are not already registered. Work with stakeholders to develop proposals for a possible East/West active travel route		
<b>Target Completion</b>	2026	<b>Current Position</b>	ESCC Cycle loop project begun
<b>Resource Allocation</b>	Councillor time, cost of map publication		
<b>Measure of Success</b>	Complete registration well in advance of 2030 deadline for LDC. Identify land for possible east-west routes for wheeling		

<b>Project</b>	<b>Assets of nature, biodiversity, and built environment</b>		
<b>Description</b>	Develop a strategic plan to measure, monitor, and improve assets of nature and biodiversity		
<b>Target Completion</b>	April 2027	<b>Current Position</b>	TPOs improved. Orchard, Community Garden
<b>Resource Allocation</b>	Councillor & Officer time, costs of plant and equipment to measure air/ sea quality		
<b>Measure of Success</b>	Protection and enhancement of green/ built assets with evidence.		



# Civic & Community Events Committee

<b>Project</b>	<b>Isolation</b>		
<b>Description</b>	Develop the community space, increase community coffee mornings, and support local groups running community activities where necessary		
<b>Target Completion</b>	December 2024	<b>Current Position</b>	Some coffee mornings
<b>Resource Allocation</b>	Persons to run the community space, printing, officer time, and use of rooms in Community House		
<b>Measure of Success</b>	Amount of people using Community House and attending events		

<b>Project</b>	<b>The Meridian Meander</b>		
<b>Description</b>	Promote the Meridian Meander, with the benefits of healthy lifestyle, recognising local heritage, enjoyment of nature, and encouraging tourism to the town		
<b>Target Completion</b>	2025	<b>Current Position</b>	TFG Active
<b>Resource Allocation</b>	Councillor and Officer time		
<b>Measure of Success</b>	Demand for Meridian Meander leaflets, monitoring of website traffic via proposed QR codes		





# Civic & Community Events Committee

Project	Contact with the Chamber of Commerce		
<b>Description</b>	Representatives from Peacehaven Town Council attending Chamber of Commerce meetings, regular updates from the Chamber and joint projects with the Chamber		
<b>Target Completion</b>	2025	<b>Current Position</b>	Outside body reps in place.
<b>Resource Allocation</b>	Officer and Councillor time, cost of breakfast meetings		
<b>Measure of Success</b>	Survey of local businesses and annual review meetings with the Chamber of Commerce		

Project	Closer working with Schools & Nurseries		
<b>Description</b>	Continue developing the role of the Youth Mayor and School/ Nursery projects. Collaborate with the School Council, and provide work experience placements		
<b>Target Completion</b>	2026	<b>Current Position</b>	In progress
<b>Resource Allocation</b>	Officer time		
<b>Measure of Success</b>	Lines of Communication in place with Schools and Nurseries		



# Policy & Finance Committee

<b>Project</b>	<b>Community House 10-year plan</b>		
<b>Description</b>	Agree a 10-year plan to refurbish Community House with the aim of making the building sustainable and carbon net-zero		
<b>Target Completion</b>	December 2024	<b>Current Position</b>	Working Group in place
<b>Resource Allocation</b>	Officer time to manage project, procure grant funding and develop 10-year plan		
<b>Measure of Success</b>	10-year plan in place and agreed by Council		

<b>Project</b>	<b>Net zero carbon resolution</b>		
<b>Description</b>	To monitor and report on the Council progress to net zero carbon across Town Council functions, with agreed means of assessing carbon emissions		
<b>Target Completion</b>	2030	<b>Current Position</b>	Ongoing
<b>Resource Allocation</b>	Officer time and finance which could come from budgets, CIL, grants, and any other means		
<b>Measure of Success</b>	Achieve net zero carbon		



# Policy & Finance Committee

<b>Project</b>	<b>Efficiency and sustainability of Town Council resources</b>		
<b>Description</b>	Through policy review and implementation, ensure that policies and procedures are promoting efficient and sustainable use of all Town Council resources		
<b>Target Completion</b>	April 2025	<b>Current Position</b>	Some policies in place
<b>Resource Allocation</b>	Officer time		
<b>Measure of Success</b>	Plan to review policies and procedures in place and being implemented		

<b>Project</b>	<b>External Grant Applications</b>		
<b>Description</b>	Develop knowledge of available grant funding from all sources		
<b>Target Completion</b>	2025	<b>Current Position</b>	Meetings and Projects Officer in place
<b>Resource Allocation</b>	Officer time for research		
<b>Measure of Success</b>	Number of Grant applications applied for, Officer in place with training, and measuring success rate of applications		





# Personnel Committee

<b>Project</b>	<b>Skills, training, and appraisals</b>		
<b>Description</b>	Collect data and set timetable, procedures and evidence to ensure that skills, training, and appraisals up to date and promote continuous development		
<b>Target Completion</b>	March 2025	<b>Current Position</b>	Interim Assessment October 2024
<b>Resource Allocation</b>	Town Clerk & Line Manager's time, Personnel Committee members' time		
<b>Measure of Success</b>	Completion of annual appraisals to a high standard		

<b>Project</b>	<b>Early resolution of complaints</b>		
<b>Description</b>	Record and monitor complaints received, and early resolution of complaints by Officers		
<b>Target Completion</b>	2026	<b>Current Position</b>	Monitoring underway
<b>Resource Allocation</b>	Officer time		
<b>Measure of Success</b>	Quantifiable data demonstrating complaints are dealt with		



# Personnel Committee

<b>Project</b>	<b>Civility &amp; respect and good employer schemes</b>		
<b>Description</b>	Ensure civility and respect are at the centre of Council culture, following NALC & SLCC guidelines, and actively work towards an award (such as East Sussex Wellbeing at Work, or NALC Star Council)		
<b>Target Completion</b>	2025	<b>Current Position</b>	Signed Civility & Respect Pledge
<b>Resource Allocation</b>	Officer time and Personnel Committee.		
<b>Measure of Success</b>	Civility and Respect Pledge adhered to, award identified and applied for		

<b>Project</b>	<b>Manage within staffing budgets, including overtime</b>		
<b>Description</b>	Monitor quarterly staff costs including overtime and training		
<b>Target Completion</b>	March 2025	<b>Current Position</b>	Agenda item at Committee
<b>Resource Allocation</b>	RFO time and Personnel Committee		
<b>Measure of Success</b>	Annual costs maintained within staffing budget		



# Leisure, Amenities, and Environment Committee

<b>Project</b>	<b>Accessibility to parks and open spaces owned by the Town Council</b>		
<b>Description</b>	Undertake an accessibility audit of Parks and open spaces and develop an Action Plan to make improvements		
<b>Target Completion</b>	2026	<b>Current Position</b>	Some areas audited
<b>Resource Allocation</b>	Officer and Councillor time		
<b>Measure of Success</b>	Audit completed and Action Plan in place through the Committee		

<b>Project</b>	<b>The Hub</b>		
<b>Description</b>	Replace the roof, heating system, and other improvements		
<b>Target Completion</b>	2027	<b>Current Position</b>	Successful CIL bid
<b>Resource Allocation</b>	CIL money, Officer and Councillor time, other options for financing		
<b>Measure of Success</b>	The Hub is a sustainable, accessible, useful, safe and welcoming venue		





# Leisure, Amenities, and Environment Committee

<b>Project</b>	<b>Complete the Green Infrastructure Plan</b>		
<b>Description</b>	Work towards our carbon-neutral target by safeguarding our green spaces		
<b>Target Completion</b>	2030	<b>Current Position</b>	Action Plan & TFG in place
<b>Resource Allocation</b>	The Neighbourhood Plan Steering Group budget		
<b>Measure of Success</b>	Completed plan		

<b>Project</b>	<b>Consultation on Sports &amp; Leisure facilities</b>		
<b>Description</b>	Carry out a public consultation on possible improvements to sports and leisure facilities in Peacehaven		
<b>Target Completion</b>	2026	<b>Current Position</b>	Not started
<b>Resource Allocation</b>	Officer and Councillor time, printing		
<b>Measure of Success</b>	Feedback from consultation submitted to Full Council		

