**DRAFT Minutes of the meeting of the Planning & Highways Committee meeting held in the Anzac Room, Community House on Tuesday 27th August 2024 at 7.30pm**

**Present:** Cllr Gordon-Garrett (Chair), Cllr Campbell (Vice Chair), Cllr Davies, Cllr Gallagher, Cllr Griffiths, Cllr Sharkey, Cllr Studd.

**Officers**: George Dyson (Town Clerk)

3 members of the public were in attendance.

1. **PH2048 CHAIR ANNOUNCEMENTS**

The Chair opened the meeting at 19:31, welcomed everyone, ran through the fire exit procedure, asked for phones to be switched off and announced the meeting is being recorded, and for any meeting absences to be sent to the Town Clerk, the Civic, Governance and Support Officer, and the Meetings & Projects Officer. The following announcements were made:-

* Mayor’s Bingo Event in aid of Breast Cancer on 28th August 2pm-4pm
* Cinema showing Fly me to the Moon on 18th September
* Mayor’s next Quiz is on 20th September
1. **PH2049 PUBLIC QUESTIONS**

A member of the public read a statement relating to HGVs using Roderick Avenue North and Valley Road, a copy of the comments have been handed to the Clerk.

Another member of the public highlighted an error in the minutes of the last Committee meeting and updated the Committee about an ESCC review of a bus lane.

Another member of the public gave additional information and representation in support of item PH2063 on the agenda.

1. **PH2050 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

Apologies received from Cllr Seabrook, with Cllr Griffiths substituting.

1. **PH2051 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

There were no declarations of interest.

1. **PH2052 TO ADOPT THE MINUTES FROM THE 30TH JULY 2024**

It was proposed that the minutes be adopted with an amendment on item PH2029 to change the words Residents Association to Bus Watch.

Proposed by: Cllr Sharkey Seconded by: Cllr Campbell

The Committee **resolved** to **agree** to this proposal.

*The Chair brought forward item PH2063*

1. **TO COMMENT on the following TPO applications as follows:-**

**PH2063 TW/24/0075/TPO 178A Roderick Avenue North, Peacehaven**

There was a brief discussion around ensuring an appropriate tree would replace the Sycamore to be felled, as well as ensuring that the property owner is in agreement with the application.

It was proposed that the Committee support this application, subject to satisfactory replanting and permissions from the land owner.

Proposed by: Cllr Gallagher Seconded by: Cllr Sharkey

The Committee **resolved** to **agree** to this proposal by a majority of 6, with 1 abstention.

1. **PH2053 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Committee **noted** the budgetary report.

*A member of the public left at this point (19:52)*

1. **PH2054 UPDATE OF NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**

Cllr Gallagher informed the Committee that there hasn't been much movement since the update given at the Extraordinary Full Council meeting due to the August break. Maps are expected to be ready next week. Cllr Gallagher also circulated answers to the questions previously asked at a Council meeting by Cllr Wood.

1. **PH2055 TO AGREE A RESPONSE TO THE SOUTH DOWNS NATIONAL PARK REVIEW OF ITS LOCAL PLAN**

There was a brief discussion on this item, during which it became clear that the report referred to confidential documents, it was therefore proposed that this item be considered last on the agenda during a confidential session.

Proposed by: Cllr Davies Seconded by: Cllr Griffiths.

The Committee **resolved** to **agree** to this proposal.

1. **PH2056 TO AGREE A RESPONSE TO THE APPEAL AGAINST REFUSAL OF PLANNING PERMISSION FOR NEW HOUSE ON LAND NEXT TO 4 TELSCOMBE ROAD**

The Committee discussed its role in responding to this appeal, and whether Committee should note the appeal, or make any further comment, or amendment/ withdrawal of its original representation.

It was proposed that the Town Clerk revisits the original comments made and assesses whether more detail is needed.

Proposed by: Cllr Griffiths Seconded by: Cllr Davies.

The Committee **resolved** to **agree** to this proposal by a majority of 6 with 1 abstention.

1. **PH2057 TO AGREE A RESPONSE TO THE APPEAL AGAINST NON-DETERMINATION OF AN**

**APPLICATION TO THE LAND EAST OF BLAKENEY AVENUE**

It was proposed that this item also be passed to the Town Clerk to revisit the original comments and assess whether more detail is needed.

Proposed by: Cllr Campbell Seconded by: Cllr Griffiths

The Committee **resolved** to **agree** to this proposal by a majority of 6 with 1 abstention.

1. **PH2058 TO AGREE A RESPONSE TO A REQUEST FOR ADDITIONAL INFORMATION RELATING TO PUBLIC SAFETY AT THE DELL PARK**

The Chair summarised the information in the report which the Committee briefly discussed, it was suggested that the Committee didn’t want the safety barrier extended, but rather wanted the barrier to be made stronger/ reinforced, and that it also be considered whether a higher curb would be possible.

 **12 PH2059 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):**

1. Public Safety Working Party

No updates

1. Grass cutting contract

Cllr Campbell reported that the TFG will be meeting tomorrow, and that a full report should be coming to the next meeting of this Committee.

1. Meridian Monument and Area

The Meridian Monument and Area TFG met with and LDC Officer yesterday, and are researching information on getting the monument registered with English Heritage.

*A member of the public left at this point (20:25)*

1. **TO COMMENT on the following Planning applications as follows:-**

**PH2060** LW/24/0317 6 Rustic Road Peacehaven

The Committee discussed this application, particularly highlighting a number of valid public objections lodged on the planning portal, lack of information and plans submitted, concerns about the safety – particularly emergency vehicle access.

It was proposed that the committee not comment on the application at this time due to insufficient information provided, and request that more information is submitted.

Proposed by: Cllr Gallagher Seconded by: Cllr Studd

The Committee **resolved** to **agree** to not comment.

**PH2061** LW/24/0487 20 Coney Furlong Peacehaven

It was proposed to support this application

Proposed by: Cllr Gallagher Seconded by: Cllr Sharkey

The Committee resolved to agree to this proposal.

**PH2062** LW/24/0482 8 Telscombe Road Peacehaven

The Committee discussed a number of concerns about this application, including that it represents gross overdevelopment, that there is a lack of supporting documentation provided, including no design and access statement or biodiversity checklist, and that the development would be overshadowing of neighbours.

It was proposed that the Committee object to this planning application on the grounds that it is against policies DM25 and DM28 of the Lewes District Council Local Plan Part 2, against Core Policy 2 of the Lewes District Council Local Plan Part 1, and against Policy PT1 of the emerging Peacehaven and Telscombe Neighbourhood Development Plan. In addition, the Committee were concerned by the lack of information on the application, in particular no comments on biodiversity impact.

Proposed by: Cllr Gallagher Seconded by: Cllr Campbell

The Committee **resolved** to **object** to this application.

**15 TO NOTE the following Planning decisions**

**PH2064** LW/24/0639

**PH2065** LW/24/0469

The Committee **noted** these planning application decisions.

**16 PH2066 TO NOTE PLANNING & HIGHWAYS COMPLAINTS**

The Committee **noted** the relevant complaints.

**17 PH2067 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.**

There was a brief discussion on the provision of electric vehicle charging points in Peacehaven, which is being progressed by East Sussex County Council.

It was also highlighted that future agendas would start including items to begin progressing the agreed business plan.

**18 PH2068 TO NOTE DATE FOR THE NEXT MEETING AS TUESDAY 24th SEPTEMBER 2024**

The next meeting was **confirmed** as Tuesday 24th September 2024 at 7.30pm.

**19 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS**

Proposed by: Cllr Davies Seconded by: Cllr Campbell

The Committee **resolved** to **exclude** press and public from the remaining items.

*NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.*

*A member of the public left at this point (20:43)*

*The Chair called a brief recess at 20:43, and the meeting was restarted at 20:52*

**20 PH2055 TO AGREE A RESPONSE TO THE SOUTH DOWNS NATIONAL PARK REVIEW OF ITS LOCAL PLAN**

The Clerk circulated a confidential document which evidenced some of the statements made in the public report, the Committee discussed this information.

The Committee requested that the Council not send a response to the survey at this stage, but that the Council does publicise the survey for residents to complete.

*There being no further business the meeting ended at 21.07.*