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**DRAFT Minutes of the meeting of the Planning & Highways Committee meeting held in the Anzac Room, Community House on 4<sup>th</sup> February 2025 at 7:30pm.**

**Present:** Cllr Campbell (Vice Chair), Cllr Studd, Cllr Gallagher, Cllr Sharkey, Cllr Davies, Cllr Rosser

**Officers:** Zoe Polydorou (Meetings & Projects Officer), Vicky Onis (Civic, Governance and Support Officer)

6 members of the public were in attendance.

**1. PH2217 CHAIR ANNOUNCEMENTS**

The Chair opened the meeting at 19:30, welcomed everyone, read out the Civility and Respect statement, ran through fire exit procedure, asked for phones to be switched off and announced that the meeting was being recorded.

**2. PH2218 PUBLIC QUESTIONS.**

There were 3 public questioners.

The first two public questioners spoke in relation to PH2228 LW/24/0802. They gave reasons for the planning applications, including for accessibility purposes, and to improve their current living arrangements, and advised that the roof height would be lower than the adjacent properties.

The Chair thanked the member of the public for their comments.

The third resident reminded committee that the ACVs on the 3 car parks would expire this year and needed to be renewed. The Meetings & Projects Officer updated the resident that the Town Clerk was aware of this, and the matter was in hand.

**3. PH2219 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

There was 1 apology for absence from the Chair Cllr Gordon-Garrett, with Cllr Campbell as substitute.

**4. PH2220 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

Cllr Gallagher declared an interest in item PH2228 LW/24/0802.

**5. PH2221 TO ADOPT THE MINUTES FROM THE 14<sup>th</sup> JANUARY 2025**

Proposed by: Cllr Studd      Seconded by: Cllr Sharkey

The Committee **resolved** to **adopt** the minutes.

*The Chair brought the following item forward.*

**PH2228 LW/24/0802 77 The Lookout**

A member raised that the plan was in keeping with current properties, and that the current garden was large enough for an extension.

It was proposed to support the application.

Proposed by: Cllr Studd      Seconded by: Cllr Rosser

Committee resolved to **support** the application.

*19:37 - 5 residents left the meeting*

**6. PH2222 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Chair queried the deadline for putting forward a motion for an ear mark reserve. The Meetings & Projects Officer advised she would email members with the information.

The budgetary report was **noted**.

**7. PH2223 TO RECEIVE A VERBAL UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**

Cllr Gallagher updated committee that the habitats regulations assessment had been returned, that a steering group meeting had taken place last Thursday, that the meeting notes were with them for review, and expressed there would be a full report at the next Full Council.

**8. PH2224 MERIDIAN MONUMENT LECTERN TO AGREE THE COMPANY AND BUDGET CODE**

The Meetings & Projects Officer summarised the report, and ran through the various quote options.

Cllr Gallagher requested a location map be provided at a future meeting.

It was proposed to agree to using the two companies from the supplementary papers for the lectern and artwork.

Proposed by: Cllr Gallagher Seconded by: Cllr Sharkey

All in **favour**.

It was proposed to use the underspend from the Repairs and Alterations of Premises for the lectern and artwork.

Proposed by: Cllr Gallagher Seconded by: Cllr Studd.

All in **favour**.

The Chair updated Committee that the TFG would meet and return to the next Committee meeting with proposals for the lectern content.

Cllr Sharkey asked for the original to be sent to the committee.

**9. PH2225 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):**

**a) Public Safety Group**

The Meetings & Projects Officer expressed that the summary of the meeting was as per the notes in the papers, and commented on the positive progress being made with a local school, and the usefulness of the TFG meetings.

**10. PH2226 TO NOTE THE BUSINESS PLAN**

The Business Plan was **noted**.

**11. TO COMMENT on the following Planning applications as follows:-**

**PH2227 LW/24/0821 144 The Promenade**

It was proposed to support the application

Proposed by: Cllr Sharkey Seconded: Cllr Studd

Committee resolved to **support** the application.

*19:58 - 1 resident left the meeting.*

**PH2229 SDNP/24/01263/FUL Plot 44 Links Avenue**

It was proposed to object to the application on the grounds of the area being covered by the article 4 direction, that it was a complex area, and would be best for a Planning Officer to review, in addition to the objections to the original application.

Proposed by: Cllr Sharkey Seconder: Cllr Rosser

Committee resolved to **object** to the application.

**12. TO NOTE the following Planning decisions**

**PH2230 LW/24/0700 8 Telscombe Road**

The planning decision was **noted**.

**PH2231 LW/24/0668 29A Glynn Road**

The planning decision was **noted**.

**PH2232 LW/24/0661 224 South Coast Road**

The planning decision was **noted**.

**PH2233 LW/24/0630 327 South Coast Road**

The planning decision was **noted**.

**PH2234 LW/24/0317 6 Rustic Road**

The planning decision was **noted**.

**13. PH2235 TO NOTE PLANNING & HIGHWAYS COMPLAINTS**

The complaints were **noted**.

**14. PH2236 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.**

Cllr Gallagher expressed that it had previously been agreed to add the LLP TFG, and updated Committee on the progress of the TFG, and suggested for another TFG meeting to be arranged this week, to include the Meetings & Projects Officer.

The Chair expressed that there was a second part to the LLP, which included a few sites that LDC were close to allocating housing. It was agreed that further discussion could take place at the TFG.

**15. PH2237 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 25TH MARCH 2025 AT 7.30PM**

The date was **agreed**.

*There being no further business the meeting ended at 20:18*