

**NON CONFIDENTIAL MINUTES OF A MEETING OF THE LEISURE & AMENITIES COMMITTEE
HELD ON TUESDAY 23rd JUNE, 2015 at 7.30pm
AT COMMUNITY HOUSE, ANZAC ROOM**

Committee Members	Councillors:	Wayne Botting Reg Farmiloe Brian Gosling Lynda Hallett (Vice Chair) Ann Harrison	Jackie Harrison-Hicks Pat Haswell Andy Loraine (Chair) Amber Robertson
Present	Councillors:	Wayne Botting Reg Farmiloe Brian Gosling Lynda Hallett (Vice Chair) Ann Harrison	Jackie Harrison-Hicks Pat Haswell Andy Loraine (Chair) Robbie Robertson (Substitute)
In Attendance:		Alan Sargent – Town Manager Sally Landers – Administration Officer	

GENERAL BUSINESS

Cllr. R Robertson opened the meeting pending election of the Chair

LA001 TO APPOINT CHAIR AND VICE-CHAIR

Election of Chair

Cllr. L Hallett proposed Cllr. A Loraine
Cllr. J Harrison-Hicks seconded

Agreed

Election of Vice-Chair

Cllr. J Harrison-Hicks proposed Cllr. L Hallett
Cllr. R Robertson seconded

Agreed

The Committee agreed to move agenda item 6 'Public Question Time' to item 2

LA002 PUBLIC QUESTION TIME

Dorothy Cooper - Resident

The resident raised the issue of repeated vandalism at the Dell play area and would it be possible to install a security camera?

Cllr. L Hallett stated that she checks the play area most evenings and has approached young adults to request they leave the playground

Cllr. R Robertson noted that the Police should be contacted and a crime number obtained so that these incidents are recorded and that there are issues with siting a CCTV camera within a children's play area

LA002 PUBLIC QUESTION TIME continued

John Carden – Resident

The resident raised an issue with regards to the quality of grass verge maintenance and noted that:-

- The verges are not cut completely and need to be strimmed in places
- The grass cuttings are not being blown back onto the verge

Cllr. A Loraine stated that Peacehaven Town Council (PTC) would forward a written response

Action: Angela Read to send written response to John Carden

Kelly Haigh – Netball Club

The netball club pay to hire the court at Piddinghoe Avenue. On arrival for their booking the courts often have rubbish on them and sometimes the nets have not been removed. This disrupts their training as they need to clear the court before they can commence their session. Also, the quality of the court surface is an issue and is more suitable for football than netball.

A Sargent noted these comments and agreed to arrange a meeting with the Netball Club

Action: Arrange meeting with netball club to discuss issues

LA003 AGREE COMMITTEE AND SUB-COMMITTEE TERMS OF REFERENCE

Not agreed

Matters Arising:-

Cllr. W Botting noted page 1/47 with regards to Substitute Members and the provision of 24 hours notice not being feasible

A Sargent noted that several items require amendment

Cllr. R Robertson noted that page 5/47, TR10, item C needs addressing

Action: Update Terms of Reference and defer to Policy & Finance Committee

LA004 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. A Robertson – work commitments (Cllr. R Robertson – substitute)

LA005 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr. W Botting declared an interest in agenda items 12 and 13

LA006 CHAIR ANNOUNCEMENTS

Please be aware there is training session for all Councillors being held at Telscombe Civic Centre on Wednesday 1st July 2015 commencing at 19 30 hours regarding Neighbourhood Planning.

It has already been agreed that Peacehaven & Telscombe Councils will compile and submit a joint plan and have registered with Lewes District Council to this effect.

LA006 CHAIR ANNOUNCEMENTS continued

There will be need for some Councillors to be appointed to the planning team therefore it is essential that all councillors are aware of the process.

The training will be given by Nancy Astley, Town Clerk at Telscombe

This will be purely a training session and not a meeting/debate concerning the rights and wrongs of a Neighbourhood Plan.

A pre training hand out is available after the meeting.

Matters Arising:-

None

LA007 TO NOTE THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON 14th APRIL 2015

Noted

Matters Arising:-

Cllr. L Hallett queried page 11/47 with regards to the sale of the dishwasher and the income received

A Sargent noted that the equipment was found to be un-saleable and therefore scrapped

Cllr. J Harrison-Hicks queried page 11/47 with regards to the installation of a fire guard at Centenary Park café

A Sargent noted that this would be actioned during the change in tenant process

Cllr. J Harrison-Hicks queried page 10/47 and the progress with regards to the recruitment of an apprentice

A Sargent noted that this had been deferred until after the general election and the appointment of the newly elected Employment Sub Committee

REPORTS TO NOTE

LA008 BUDGET UPDATE

The report was **DEFERRED** to next L&A meeting

Matters Arising:-

Cllr. J Harrison-Hicks queried page 13/47, item 4 should read 'acting chair' and not 'chair'

Cllr. A Harrison queried page 13/47, item 3.1 and the contradiction with regards to the figures

Action: Clarify budget statement in writing to L&A Committee Members

Cllr. J Harrison-Hicks queried pages 14/47, 15/47 and 17/47 with reference to 'Annual Servicing' costs

Action: Clarify in writing to L&A Committee Members

LA008 BUDGET UPDATE continued

Cllr. L Hallett queried pages 14/47 and 15/47 with regards to cost of 'Sundries'

Action: Clarify in writing to L&A Committee Members

Cllr. J Harrison-Hicks queried page 15/47 and the cost of rent

Action: Clarify in writing to L&A Committee Members

REPORTS FOR DECISION

LA009 REFURBISHMENT OF COPPER ROOM COMMUNITY HOUSE

The Leisure & Amenities Committee **deferred** this item to the next meeting with the requirement to provide **three quotes** for all refurbishment work

Proposed Cllr. L Hallett

Seconded Cllr. J Harrison-Hicks

Agreed

Matters Arising:-

Cllr. R Robertson noted that there was only one electrical quote

A Sargent stated the contractor, Chris Bartholomew, was the preferred supplier for PTC electrical work

Cllr. A Harrison queried the need to block the door and if further storage was necessary. Also, should these alterations proceed, would this enhance the hiring potential and increase revenue

Action: Obtain three quotes for all refurbishment work and report at next L&A meeting

LA010 MULTI USE SPORTS COURTS – TENNIS HIRE PRICING, FENCING & STORAGE, CENTENARY PARK

The Leisure & Amenities Committee does **not agree** the hire pricing structure for tennis as per the report, this being:-

Mini size (lit) Tennis per ¼ pitch/per hour £11.50

Mini size (unlit) Tennis per ¼ pitch/per hour £6.50

The Leisure & Amenities Committee **agrees** in the short term to the hire pricing structure for tennis, this being:-

Mini size (lit) Tennis per ¼ pitch/per hour £11.00

Mini size (unlit) Tennis per ¼ pitch/per hour £6.00

The Committee proposes a review of hire charges which will be agreed at the next meeting:-

Proposed Cllr. R Robertson

Seconded Cllr. A Harrison

Agreed

Action: Review hire charges for agreement at next L&A meeting

LA010 MULTI USE SPORTS COURTS – TENNIS HIRE PRICING, FENCING& STORAGE, CENTENARY PARK continued

Matters Arising:-

Cllr. W Botting queried paragraph 5.1 and the requirement for hirers to provide Public Liability

S Landers noted that all PTC hirers provide their own Public Liability cover

Cllr. R Farmiloe noted the need to advertise the indoor market and coffee mornings at Community House

Action: A Sargent to speak to Market Manager

Cllr. R Robertson raised concerns with regards to the handover of Centenary Park from Lewes District Council (LDC) to PTC

A Sargent confirmed handover from LDC to PTC

Cllr. R Robertson queried who would hire the facility

A Sargent confirmed that a cycling event had already taken place

Cllr. A Harrison questioned closure of the park to the public if Centenary Park had been hired out

A Sargent noted it would not unreasonable to close the park to the public if a hirer had paid to book the facility

The Leisure & Amenities Committee **agrees** to seek **three quotes** for a new section of court perimeter fence to accommodate the full court 9v9 fence folding goals with a combined or independent storage solution for goals and nets

Cllr. W Botting proposed

Cllr. L Hallett seconded

Agreed

Matters Arising:-

None

Action: Obtain three quotes

OTHER BUSINESS

LA011 TO CONFIRM DATE OF THE NEXT MEETING ON Tuesday 8th September 2015 at 7:30pm

Agreed

SIGNED BY THE CHAIR:

DATED