

C030 PUBLIC QUESTION TIME continued

Laurence O'Connor – Meridian Labour Party

- Concern was raised with regards to the car park developments and that Councillors would have been aware of this proposal prior to the elections in May. Why did Councillors not put this in public forum prior to May elections.
- Concern was raised with regards to the piece by the MP in Peacehaven E News and that this was not good practice
- A request was submitted that draft meeting minutes are published on the Peacehaven Town Council website

Cllr. R Robertson stated Mr O'Connor would receive a written response

Action: A Sargent to write to Mr O'Connor in response to three queries raised

Cllr. D Neave confirmed minutes are published once they have been approved and signed off

Cllr. R Robertson stated the procedure for publishing meeting minutes would need to be checked on standing orders

Cllr. P Howson stated ESCC Councillors were not aware of the car park development proposal until three days before LDC/Karis consultation meeting

Cllr. D Neave in response stated Cllr. P Howson would have been aware of the development proposal in his position as a Town Councillor prior to the elections in May

C031 CONSIDER APOLOGIES FOR ABSENCE

- Cllr. J Farmiloe – accepted (Council training course)
Cllr. R Farmiloe – accepted (escorting Cllr. J Farmiloe)
Cllr. P Haswell – accepted (ill)
Cllr. A Smith – noted (family commitments)

C032 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF THE COUNCIL MEETING, INCORPORATING THE ANNUAL RETURN, 2nd June 2015

- Cllr. L Hallett proposed
Cllr. J Harris seconded

Approved

Matters Arising:-

Cllr. J Harrison-Hicks requested an update on re-instating the Freeman of the Town proposal

A Sargent confirmed this proposal was still outstanding and has been noted on the action schedule

Cllr. J Harrison-Hicks requested an update on the proposal to provide a financial briefing session for Councillors

A Sargent noted that a provisional date had been arranged for 18th August

Cllr. R Robertson requested an update on the proposal to re-instate the Young Mayor and had Peacehaven Community School been consulted

C032 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF THE COUNCIL MEETING, INCORPORATING THE ANNUAL RETURN, 2nd June 2015 continued

A Sargent stated this was a Mayoral action

Cllr. J Harrison-Hicks stated she would be against the proposal

Cllr. R Robertson noted this will be reviewed when PCS returns after the summer break

Action: Review re-instating Young Mayor with PCS after summer break

C033 TO RECEIVE THE FOLLOWING NON CONFIDENTIAL COMMITTEE MINUTES

1 Committee – Planning & Highways 26th May 2015

The Chair asked that the Minutes of the above meetings be accepted and the recommendations contained therein be adopted.

Cllr. J Harris proposed

Cllr. L Hallett seconded

RESOLVED that the Minutes be adopted

Matters Arising:-

None

2 Committee – Planning & Highways 16th June 2015

The Chair asked that the Minutes of the above meetings be accepted and the recommendations contained therein be adopted.

Cllr. J Harris proposed

Cllr. L Hallett seconded

RESOLVED that the Minutes be adopted

Matters Arising:-

None

3 Committee – Leisure & Amenities 23rd June 2015

The Chair asked that the Minutes of the above meetings be accepted and the recommendations contained therein be adopted.

Cllr. A Loraine proposed

Cllr. L Hallett seconded

RESOLVED that the Minutes be adopted

Matters Arising:-

Cllr. J Harrison-Hicks queried page 15/43 with regards Cllr. L Hallett checking The Dell play area

Cllr. L Hallett noted there were still problems with young adults at The Dell play area and suggested that the swing equipment should be locked with chains at night

Action: A Sargent to investigate locking swing equipment at The Dell at night

Cllr. D Brindley requested an update with regards to page 16/43 and issues raised by the Netball Club

Cllr. A Loraine confirmed a meeting with the Netball Club has not taken place as yet

Cllr. J Harrison-Hicks queried page 18/43 and requested an update with regards to the refurbishment of the Copper room

A Sargent confirmed PTC were awaiting receipt of further quotes for electrical work

Cllr. D Neave requested that local contractors were used for this work

Cllr. J Harrison-Hicks queried page 19/43 and requested an update with regards to the meeting with the Market Manager

A Sargent noted that visitors to the market had been decreasing and that the PTC marketing meeting on 28th July would be an opportunity to discuss options

Cllr. D Neave queried page 19/43 with regards to closing Centenary Park if booked by a hirer

A Sargent confirmed this referred to closure in part, if the MUGA court for example had been booked and paid for by a hirer

Cllr. J Harrison-Hicks queried page 19/43 and confirmation of the handover from LDC with regards to Centenary Park

A Sargent confirmed the handover of the land took place in October 2014. There were outstanding snagging issues that must be resolved before handover completed

Cllr. A Loraine queried page 19/43 with regards to quotes for fencing around the MUGA court

A Sargent noted that the Bovis boundary fence was not high enough and that PTC Officers were investigating a heavy duty fence for the MUGA court and were obtaining quotes for this

Cllr. W Botting noted that Bovis should be liable for any damage

Action: A Sargent to chase quotes for MUGA perimeter fence

4 Committee – Policy & Finance 7th July 2015

The Chair asked that the Minutes of the above meetings be accepted and the recommendations contained therein be adopted.

Cllr. J Harrison-Hicks proposed

Cllr. R Maskell seconded

RESOLVED that the Minutes be adopted

Matters Arising:-

Cllr. J Harrison-Hicks noted that the opening sentence should read ‘the Mayor, Cllr. R Robertson’

Action: Amend P&F minutes 07/07/15

Cllr. J Harrison-Hicks queried page 21/43 and the name of the resident

A Sargent noted that the resident was named on page 20/43

Cllr. D Neave queried page 20/43 and requested an update with regards to football pitch drainage

A Sargent confirmed this work had been completed

Cllr. L Hallett noted that the area required a Dog Warden

A Sargent stated this would be investigated

Action: Investigate possibility of obtaining services of a Dog Warden

Cllr. D Neave queried the rules pertaining to dogs in parks

A Sargent noted that fixed penalty notices could be issued by Council Officers to anyone failing to clean up dog mess on certain public land and that penalties could range from £75 to £1,000

Action: Establish 'rules and regulations' with regards to parks via Leisure & Amenities Committee

A Sargent noted that on page 22/43 with regards to the query concerning the Safe Route to School survey, this was found to have been completed some years ago

Cllr. D Neave noted that measures had been brought in, such as reducing the speed limit, in support of the Safe Route to School scheme

Cllr. A Loraine queried page 24/43 and the cost of £365 '4 tyres peugeot' being correct and had three quotes been obtained

J Kocher confirmed one tyre was damaged and the three others required replacement due to wear and tear

Action: Confirm £365 and report to Council

Cllr. A Harrison queried page 24/43 with regards to reserves being deposited in a separate account

J Kocher confirmed reserves are not deposited in a separate account

Cllr. A Loraine suggested transferring reserves to a separate account to attract enhanced interest rates

Action: Report to Policy & Finance Committee with regards to separate account for deposit of reserves

Cllr. P Howson queried page 25/43 and the allocation of bingo income to the Mayor's fund. It was also noted that Town Councillor's should support and attend this event

Cllr. R Robertson confirmed the transfer of bingo income to the Mayor's fund was under review

Cllr. D Neave noted bingo income only amounted to £20

J Kocher confirmed this is net income for one month, annual bingo profit amounted to approximately £1,000

Cllr. J Harrison-Hicks queried how many attended the bingo events

Cllr. P Howson noted there were 54 attendees at the last event

Cllr. A Loraine queried how the bingo event was advertised

A Sargent stated advertisements were placed on the Council website, in E News and in the Directory also banners were placed in the Meridian Centre and at The Dell

Cllr. A Loraine stated that more advertising was required for this event

Cllr. R Robertson noted that this could be raised at the Marketing Meeting on 28th July

Action: Discuss bingo advertising at Marketing Meeting on 28th July 2015

Cllr. D Neave queried page 25/43 with regards to the bus shelter budget

Cllr. R Robertson confirmed a bus shelter had been replaced recently

Cllr. B Gosling noted that some bus shelters had notice boards for advertisements

A Sargent confirmed that these bus shelters are maintained by a third party and that the Council own and maintain eleven

Action: A Sargent to report to Council Members with regards to bus shelters owned and maintained by PTC

Cllr. D Neave queried page 25/43 with regards to the amount of the CTLA grant

Cllr. R Robertson noted that 'grant' may not be the appropriate description for this budget head

Cllr. I Buchanan stated CTLA provide an invaluable service to the most vulnerable in the area. The Town has lost the Taxi Rider service due to funding cuts and the Council's support has meant CTLA have been able to purchase a fourth bus and maintain the service for the senior citizens of Peacehaven

5 Committee – Planning & Highways 14th July 2015

The Chair asked that the Minutes of the above meetings be accepted and the recommendations contained therein be adopted.

Cllr. J Harris proposed

Cllr. L Hallett seconded

RESOLVED that the Minutes be adopted

Matters Arising:-

None

C034 MAYOR'S ANNOUNCEMENTS

A Sargent stated the following:-

In order to keep the café open during the summer school holidays, INAA are running a pop up café on a weekly contract basis, starting tomorrow Wednesday 22nd July, pending selection of a new tenant. INAA are a local charity and will be paying weekly rent thus generating income for the Council and charity.

Concerns have been raised by residents with regards to the Lower Hoddern Farm development proposal. LDC Planning Department have confirmed that no real planning application has yet been submitted, this is a screening process to determine if an Environmental Impact Study is required by the developer.

C034 MAYOR'S ANNOUNCEMENTS continued

Matters Arising:-

Cllr. I Buchanan noted a Highways Study which reported Peacehaven had capacity for a further 500 houses, when this was challenged the number reduced

Cllr. R Robertson reported that a delegation visited the Palace of Westminster and the Vietnam Embassy recently. This resulted in links being forged between schools in Peacehaven and in Vietnam.

Cllr. A Loraine queried if the temporary arrangement at Centenary Park café had been approved by Council

A Sargent noted that there was pressure to keep the café open during the school holiday pending selection of a new tenant and that as Town Manager he had the authority to act on this matter (ref: Financial Regulations para. 3.10 – page 3)

Cllr. A Harrison confirmed she had received an email with regards to the proposal at the café and agreed with the decision to approach INAA

Cllr. I Buchanan noted that LDC had sanctioned the previous tenant taking possession of the café before the lease had been signed

The Council **AGREED** that a community group could run Centenary Park café on a temporary basis

C035 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

A Sargent reminded Councillors that any financial interests in the following agenda items should be declared

Cllr. P Howson noted that this should be item 3 on the agenda

Note for future meetings

REPORTS

C036 REPORT FROM COUNTY COUNCILLORS

Cllr. P Howson reported the following:-

- 1 Sussex County Hospital A&E department in Brighton and Royal in Haywards Heath second worse in the country
- 2 No strike called by firefighters but they are working to rule
- 3 Jobless figures down by 27% in Sussex stand at 4,283
- 4 We still have to save £70million over next 5 years at county

Cllr. I Buchanan noted that Council was aware of the development proposal and that the car park survey was a limited study. It was also noted that LDC hold the car park land in perpetuity. When the details of the consultation meeting were known, the Town Manager publicised it on the website and notice boards

Cllr. R Maskell stated that a further car park survey was being completed and this would be more in depth obtaining relevant information from car park users

Cllr. R Robertson requested an update on the damaged railings at The Dell and when they would be replaced

Cllr. P Howson confirmed he is chasing this with ESCC Highways in order to get the work completed as soon as possible

C036 REPORT FROM COUNTY COUNCILLORS continued

A Sargent noted that the fence damaged as a result of this accident, which was the property of PTC, has been repaired and the cost reimbursed via insurance

Cllr. P Howson stated that if any Council Member had issues relating to highways, please contact the Highways Steward

C037 REPORT FROM DISTRICT COUNCILLORS

Cllr. R Maskell noted that from May 2016, LDC meetings would commence at 18:30

Cllr. R Robertson noted that a pilot for the collection of green waste was underway

Cllr. I Buchanan stated that ESCC have been collecting green waste for some time and LDC Councillor's should lobby to extend the scheme across the district

C038 REPORT FROM COUNCILLORS ON ASSOCIATIONS

Town Forum:-

Cllr. A Harrison stated she had attended these meetings which were very informative and interesting. There should be more publicity to promote the Town Forum

Peacehaven & Telscombe Housing Association:-

Cllr. D Neave stated that there are many events proposed and a BBQ planned soon. The Association are currently upgrading their facilities and propose to advertise future events on the PTC website

C039 NEIGHBOURHOOD PLAN

The Council **AGREES** to set up a Neighbourhood Plan team, consisting of Councillors and members of the community to apply for funding and initiate the scoping stages of the Neighbourhood Plan.

Members of the team are:-

Cllr. J Harris
Cllr. M Simmons
Cllr. D Neave
Cllr. D Brindley

Cllr. A Loraine proposed
Cllr. D Neave seconded

Agreed

Matters Arising:-

Cllr. R Maskell stated that a presentation had been held at Telscombe Civic Centre by their Town Clerk, Nancy Astley with regards to a Neighbourhood Plan. This was very informative and the general consensus was that developing a Neighbourhood Plan would be beneficial

Cllr. D Neave noted that there was a grant available to assist with the costs and possibly the South Downs National Park may also provide some funding once the plan was underway

Cllr. R Maskell noted that LDC would also offer advice if required

C040 PAYMENT OF COUNCILLOR ALLOWANCES

The Council **AGREES** that Councillor Allowances are paid 6 months, in arrears

Cllr. J Harrison-Hicks proposed

Cllr. R Maskell seconded

Majority Agreed

Against:-

Cllr. L Hallett

Cllr. B Gosling

Matters Arising:-

Cllr. D Neave queried page 34/43 stating allowances should be paid in arrears and not in advance

Cllr. A Loraine queried current arrangements

J Kocher confirmed payment of allowances every three months

Cllr. J Harrison-Hicks proposed payments every six months

Cllr. D Neave noted that a Councillor could be elected and then not attend meetings having been paid an allowance in advance

C041 IMPARTIALITY OF PEACEHAVEN TIMES & E NEWS

The Council **AGREES** that the Constituency MP can have a regular column in future issues of the Peacehaven Times/E News

Cllr. R Maskell proposed

Cllr. J Harrison-Hicks seconded

Majority Agreed

Against:- Cllr. A Harrison

Matters Arising:-

Cllr. R Robertson invited Chris Chandler (editor of E News and present in the audience) to speak on this item

Chris Chandler (Editor of E News) briefed the Council stating that it is common practice to include columns from MP's in publications as they are elected representatives of the electorate and that this is not political

Action: A Sargent to write to Constituency Office with update following Council resolution

Cllr. I Buchanan stated he had contacted Trevor Leggo from SALC who had confirmed public money should not be spent on political publications and therefore as a result of the decision taken at this meeting, he will contact Legal Services

OTHER BUSINESS

C042 TO CONFIRM DATE OF NEXT MEETING – Tuesday 27th October 2015 at 7:30pm

Noted