

PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the LEISURE & AMENITIES COMMITTEE held in the ANZAC ROOM, Community House, Meridian Centre, Peacehaven on Tuesday 6th September 2016 at 7:30pm.

Committee Members Councillors: Wayne Botting Andy Loraine
Rachael Coles (Chair) Ron Maskell
Brian Gosling Amber Robertson
Lynda Hallett Robbie Robertson (Vice Chair)
Job Harris Melvyn Simmons
Jackie Harrison-Hicks

Present Councillors: Rachael Coles (Chair) Jackie Harrison-Hicks
Brian Gosling Ron Maskell
Lynda Hallett Amber Robertson
Job Harris Robbie Robertson (Vice Chair)

In Attendance: Claire Lacey – Town Manager
Sally Landers – Administration Officer

GENERAL BUSINESS

Cllr. R Coles notified Councillors and members of the public that this meeting will be recorded on video

LA100 CHAIR ANNOUNCEMENTS

Introduction

Thank you for attending this evening and we request that everyone records their attendance by signing the visitors book. We are not expecting any emergency evacuations from the building, however In the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so. Please also switch your mobile phones to silent and refrain from using during this meeting.

Meridian County Primary School

Residents have raised concerns for road safety with the increased traffic that will occur during and after the construction of the extra classrooms and an extra 210 pupils at Meridian County Primary School. Please note that the Chair of the Planning and Highways Committee and the Chair of Leisure and Amenities Committee are in contact with the ESCC Highways team and will liaise with the Head of the school. Any decisions made or proposals will be reported through this Committee.

Rosemary Close

The alley way at Rosemary Close has been cleared by the Grounds Team.

Signed: *RA Coles*

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Date: *01/11/16*

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LA100 CHAIR ANNOUNCEMENTS continued

Debate:-

The Committee expressed their thanks to K Bray and the Grounds Team

Grounds Team Premises – Centenary Park

Today we received the following response from the Planning Office at Lewes District Council with regards to our planning enquiry stating:-

'A building of this size is considered to be excessive in relation to the required use. You are advised to consider a smaller building that would have less visual impact on the surrounding area. We are happy to advise further on suitable alternative buildings, but to do this we will require photos of the proposed building and a map marking exactly where the building would be positioned. We would then be able to provide a more detailed response on the proposal.'

This response has only just been received and we will be seeking further advice from Lewes District Council.

It should be noted that the premises currently occupied by the Grounds Team is unsuitable.

Mayor's Walk

As part of the 100 year celebrations there will be a sponsored walk in aid of the Mayor's local charities.

There will be a short 1.5 mile walk and a longer 3 mile walk, both starting at 10am at The Monument in Horsham Avenue on Friday 7th October.

The walks will finish at Community House where refreshments will be available.

We are looking for stewards to help with this event or if you wish to take part please call 01273 585493 or email deborahdonovan@peacehavencouncil.co.uk.

Debate:-

Cllr. R Coles expressed her thanks to all involved with the interior changes at Butterfly Nursery

LA101 PUBLIC QUESTIONS

Alan Sargent – West Ward

The resident read the following:-

'Agenda item 5, minute reference LA091, page 3/30.

Although the Council has been receiving Section 106 monies for some years there seems to be some confusion how this works.

Signed: 

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Date: 01/11/16.

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LA101 PUBLIC QUESTIONS continued

Section 106 requires large developments to pay monies for related infrastructure work which under S106 is paid on completion of the works.

In order for Peacehaven Council to forward plan, Lewes District Council (LDC) provide on a regular basis a list of such sites, monies and the date at which the payment will be available.

This enables the Council to agree with LDC what the monies will be spent on which is a statutory requirement, for example there is a need for a children's play park at the extreme east end of Peacehaven where three of the developments are taking place.

If this is not provided then either the Town Manager or one of the six Peacehaven District Councillors should be chasing, not via a solicitor which will only alienate LDC Officers and also unnecessarily spend Council money which currently appears to be heavily in the red.

This applies up to the 31st March 2016, from the 1st April 2016 the Community Infrastructure Levy (CIL) applies whereby the developer is required to pay the monies up front. Therefore it is even more important for the Council to identify the sum and agree allocation soonest.

I repeat you do not need a solicitor to process this.'

Cllr. R Coles requested that the resident did not read a prepared statement and asked what question was being raised

The resident responded noting the Council's confusion with regards to Section 106 monies and enquired what action Peacehaven Town Council (PTC) was taking and continued with the following:-

'Agenda item 9, Dogs and Park Bye Laws.

Whilst this is an excellent set of legislation, schedule's 1 and 2 only list three sites in Peacehaven:-


- *Cinque Foil*
- *Downland Avenue*
- *Meridian Park*

If you wish to adopt this byelaw you are required to identify and add all the locations to the schedule, it should be signed by the Secretary of State for Environment or similar, otherwise the byelaw cannot be enforced.'

Cllr. R Maskell stated that Andy Frost from LDC is working on Section 106 allocation details

John Carden – East Ward

The resident noted that at a previous meeting, painting the Peacehaven pillars had been discussed and stated this work had been completed once scaffolding had been installed. The resident queried the subsequent work whereby the finial and border was painted gold and questioned how this had been completed and if scaffolding had been re-installed noting that it was illegal without this type of equipment

Signed: 

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Date: 01/11/16

LA101 PUBLIC QUESTIONS continued

Cllr. R Coles confirmed the work had been completed legally and in the appropriate manner

The resident queried if PTC was responsible for Centenary Park and if the Big Park Project Board (BPP) was still in operation

Cllr. R Coles noted a written response will be provided

The resident stated that he had been informed a written response would be provided nine months ago and had not been received

Cllr. R Coles confirmed a written response will be provided

Action: Written response to John Carden with regards to who is responsible for Centenary Park and if the Big Park Project Board was still in operation

Peter Seed – West Ward

The resident queried if a grant to Wave Leisure had been discussed and/or agreed this year, to support summer activities

Cllr. R Coles confirmed a grant of £1,000 had been awarded

The resident queried who sits on the board for the BPP

C Lacey confirmed the board consisted of three PTC Councillors, the Town Manager, C Bibb (LDC), S Griffiths (Orchard Project), J Clark (Peacehaven Community School) and marketing expert from LDC. C Lacey stated PTC is responsible for the maintenance of some areas, the café and playground and noted that some money had been received from LDC to action this

The resident queried if the minutes from BPP meetings were available to the public

C Lacey confirmed they would be published when available

LA102 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. W Botting – noted (work commitments)

Cllr. A Loraine – noted (work commitments)

Cllr. M Simmons – noted (prior commitments)

LA103 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

None

Signed: 

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Date: 01/11/16

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LA104 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF 16th August 2016

Cllr. J Harris proposed
Cllr. A Robertson seconded

Approved

Debate:

None

REPORTS

LA105 PROJECT UPDATE

Noted

Debate:-

Cllr. L Hallett noted that ten curb stones had been removed from Howard Peace Park

C Lacey confirmed this was to enable a pilot project to replace missing curb stones on a road in Peacehaven and permission had been granted to remove six

Cllr. L Hallett noted that the stones at Howard Peace Park had been removed and that the bags were still in situ along with the timber sleepers

C Lacey confirmed the bags will be removed and that the timber sleepers had been sold via PTC Facebook and were awaiting collection

Action: Remove empty stone bags from Howard Peace Park

LA106 FINANCE UPDATE

The Leisure & Amenities Committee:-

- **NOTES** the financial position as at 31st July 2016.
- **APPROVES** an investigation into the cause of excess water usage at the Sports Park
- **DEFERRED APPROVAL** to form a working party to be tasked with finding and delivering new income streams to address the adverse income variance to **Agenda Item 8**

Cllr. R Robertson proposed
Cllr. B Gosling seconded

Noted, approved and deferred

Signed: 

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Date: 01/11/16.

LA106 FINANCE UPDATE continued

Debate:-

Cllr. R Maskell queried if the urinals had been checked in connection with the water issue at the Sports Park as this was a common cause of excess water usage

Cllr. R Coles noted that this should be checked prior to an investigation

Action: Check urinals at Sports Park in connection with excess water usage

LA107 SUMMER FAYRE 2017

The Leisure & Amenities Committee **DOES NOT AGREE** to hold a joint summer event with Telscombe Town Council on July 8th 2017 and **AGREES** to hold a separate event

Cllr. J Harrison-Hicks proposed

Cllr. B Gosling seconded

Majority agreed

Cllr. J Harris against

Cllr. R Maskell against

Debate:-

Cllr. J Harrison-Hicks noted that on 8th September 2015, Council agreed to organise separate annual fayres

Cllr. R Coles suggested a vote be taken on holding a separate event

Vote taken (as above)

Cllr. R Coles suggested holding a carnival procession from Peacehaven to Telscombe Cliffs on July 8th 2017

Cllr. L Hallett disagreed as the decision had been taken to hold separate events

C Lacey noted that the Leisure & Amenities Committee had agreed to hold an annual Summer Fayre and that this had been amended to bi-annual at the subsequent Full Council

Cllr. L Hallett suggested organising other events during the year the Summer Fayre is not taking place

Cllr. R Coles suggested a Peacehaven Carnival which is not a joint venture with Telscombe Town Council and the formation of a working party, to be ratified at Full Council, as per Agenda Item 7

Cllr. L Hallett enquired if the working party would be similar to the group who organised the Easter Parade

Cllr. R Coles confirmed the working party would be similar and suggested this be an Events Committee

Signed: 

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LA107 SUMMER FAYRE 2017 continued

Cllr. L Hallett proposed the formation of an Events Committee

Cllr. J Harrison-Hicks seconded

Agreed

LA108 DOGS & PARK BYELAWS

The Leisure & Amenities Committee **AGREES** to recognise and adopt the Lewes District Council Byelaw for Pleasure Grounds and Open Spaces

The Leisure & Amenities Committee **AGREES** to approach Lewes District Council to incorporate all of Peacehaven within the Byelaw for Pleasure Grounds and Open Spaces

Cllr. R Robertson proposed

Cllr. J Harrison-Hicks seconded

Agreed

Debate:-

Cllr. R Coles noted that dog mess was a huge problem

C Lacey confirmed, as per the residents previous query, only the parks recognised by the Bye Law are included

Cllr. L Hallett noted that there have been issues at The Dell and stated that when she approached a dog owner there had been abuse in response and suggested all dogs should remain on leads in parks

Cllr. R Robertson suggested PTC should approach LDC in order to incorporate all of Peacehaven within the Byelaw for Pleasure Grounds and Open Spaces

Action: Approach Lewes District Council to incorporate all of Peacehaven within the Byelaw for Pleasure Grounds and Open Spaces

LA109 INFORMATION TO NOTE

Noted

Debate:-None

NEXT MEETING

LA110 TO CONFIRM DATE OF NEXT MEETING – Tuesday 1st November 2016 at 7:30pm

Noted

Signed:



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Date:

01/11/16

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