

## PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the LEISURE & AMENITIES COMMITTEE held in the ANZAC ROOM, Community House, Meridian Centre, Peacehaven on Tuesday 4<sup>th</sup> July 2017 at 7:30pm.

**Committee Members**      Councillors:    Wayne Botting                      Andy Loraine  
   Rachael Coles (Vice Chair)      Ron Maskell  
   Lynda Hallett (Sub)              Dave Neave (Chair)  
   Job Harris                              Robbie Robertson  
   Jackie Harrison-Hicks              Melvyn Simmons

**Present**                      Councillors:    Wayne Botting                      Andy Loraine  
   Rachael Coles (Vice Chair)      Dave Neave (Chair)  
   Jean Farmiloe (Sub)              Robbie Robertson  
   Reg Farmiloe (Ex-Oficio)       Melvyn Simmons  
   Brian Gosling (Chair of Council)

**In Attendance:**                      Claire Lacey – Town Manager  
   Campbell McBryer – Leisure and Amenities Manager  
   Sally Landers – Administration Officer

### GENERAL BUSINESS

### LA166 CHAIR ANNOUNCEMENTS

#### Health & Safety

Thank you for attending this evening. We are not expecting any emergency evacuations from the building, however In the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so.

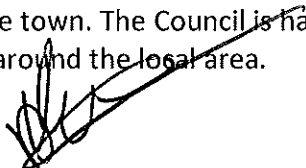
Please also switch your mobile phones to silent and refrain from using during this meeting.

Out of Courtesy this evening we have to remind you that this meeting is being audio recorded. The right to record, film and to broadcast meetings of the Council, committees and subcommittees was established following the Local Government Audit and Accountability Act 2014. A copy of the legal definition of this **PROTOCOL ON THE FILMING, PHOTOGRAPHING AND RECORDING OF COUNCIL and COMMITTEE AND SUB-COMMITTEE MEETINGS** is on your seat.

#### Horticultural Society

Peacehaven Town Council would like to apologise to the Horticultural Society for any misunderstanding with recent email correspondence. Their recent Open Garden Exhibitions in the town are of great quality and provide a wonderful experience for residents to join in with community projects and enjoy the amenities within the town. The Council is happy to support in future years and we look forward to seeing the arrays and displays around the local area.

Signed:



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**LA166 CHAIR ANNOUNCEMENTS continued**

**Sports Park Electrical Boxes**

Work on the electrical boxes began this morning at the Sports Park. The work is being completed by A J Taylor as previously resolved by Council. It is anticipated that this work will take a couple of weeks.

**Bee Hives at Centenary Park**

It is sad to have to report that the Peacehaven bees have been moved from our Big Park after several incidents of stings were reported last week. This is only a temporary measure. The Brighton and Lewes Beekeeping Association felt the original site was not suitable. We are looking at alternative locations and hope the bees will be returning to their new home in the coming weeks.

**Debate:-**

Cllr. R Robertson asked if it should be the Leisure & Amenities Committee who decide where the bees should be located and requested further information with regards to the first item concerning the Horticultural Society

*C Lacey informed Members that Peacehaven Town Council had received a 'thank you' from Peacehaven Horticultural Society for the attendance of Cllr.'s R & J Farmiloe at their open garden event in aid of St. Wilfreds Hospice. The Horticultural Society were not happy with the response received from a Councillor when it was queried why so few Councillors attended*

Cllr. R Robertson requested the correspondence be forwarded to Councillors

*C Lacey informed the Committee that Peacehaven Councillors had been copied into all the correspondence*

**LA167 PUBLIC QUESTION TIME**

**Alan Sargent – West Ward & Chair of Residents Association**

The resident read the following:-

The Dell Crater Fencing

I wish to ask why five 8 foot fencing panels (40 foot in total) are missing or severely damaged three on the south side and two on the east. Also a number of panel slats are missing making the whole area un-kept and subject to further vandalism.

If the policy of the Council is to remove the fence altogether then this should be actioned.

A word of warning, if you do decide on this then you must produce a realistic risk assessment. If a small child falls down a slope with no fence in place and suffers injury then the Council and Councillors are wide open to a claim and possible prosecution by the HSE.

Signed:



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I suggest you repair the fence.

Public Footpath Southside of A259/The Dell Roundabout

The foot path has been inundated with weeds for some time. I happened to mention the fact to a West Ward Councillor yesterday and suddenly all the tall weeds that were lying across the path have been removed. However the low level weeds still remain together with grass cuttings from The Dell.

I am asking why the Council is not taking LDC to task as I understand they are responsible for foot paths and their maintenance.

The paths look an absolute mess, the Council should run a campaign – ‘clean up Peacehaven’

*Cllr. D Neave requested C McBryer investigate*

*C McBryer informed Members that there was no immediate danger at The Dell and quotes were being sought for fencing however securing funding via Section 106 monies was an issue.*

The resident requested temporary fencing be installed

*C McBryer confirmed this issue had not been assessed as a risk however hazard tape could be installed*

**Action:-Install hazard tape at The Dell crater to replace missing and damaged fencing**

*Cllr. D Neave informed the resident, with regards to weeds, ESCC were planning to spray the footpaths soon*

*C Lacey informed the resident that weeds on roads and footpaths is on the SLR agenda this week*

### **Sue Griffiths**

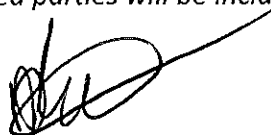
The resident questioned the type of weed killer used by the Council and read the following:-

Why has the Council not monitored the agreement it has with the beekeepers over the land at Peacehaven Community Orchard. As a member of the Big Park Project Board I know that it was agreed that no more than five or six hives should be in the area and that the beekeepers would have two open days a year to inform residents about their hobby.

If Council provides another site for the beehives will you please give an assurance that any conditions agreed will be adhered to as the failure of the present site appears to be a failure of management on both sides.

*C McBryer informed the resident that the Council use ‘Round Up’ weed killer which has the approval of the World Health Organisation however alternatives will be investigated. With regards to the bees, there are more hives than originally agreed and as something has disturbed them they will be relocated for three weeks, all interested parties will be included in the discussion as to what happens going forward*

Signed:



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**LA167 PUBLIC QUESTION TIME continued**

*C Lacey confirmed that this will be a Brighton & Lewes Beekeepers decision as they have the contract at Centenary Park*

**Gary Johnson – West Ward & Task Force**

The resident referred to agenda item 9, noting that suitable plants had been sourced for Howard Peace Park however they will need weekly tending and watering.

The resident questioned further funding for more raised beds noting that £200 will only cover the cost of planting one

*Cllr. D Neave enquired how much further raised beds will cost*

The resident estimated £1,000 would cover the cost and could take a week and the help of five people to install. The resident informed Members that if the beds were planted within the next two weeks there would be a good plant display this year

S Griffiths informed Councillors that the Access Group were creating a sensory garden and that a member of the group was working with Paradise Park on the project

**LA168 TO CONSIDER APOLOGIES FOR ABSENCE**

Cllr. J Harris – noted (no reason given)

Cllr. J Harrison-Hicks – noted (no reason given)

Cllr. R Maskell – noted (prior commitment)

**LA169 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

None

**LA170 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF 30<sup>th</sup> May 2017**

Cllr. R Coles proposed

Cllr. R Robertson seconded

**Approved**

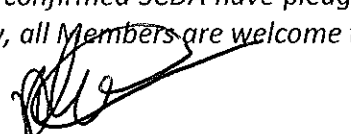
**Debate:-**

Members agreed the Task Forces' Teddy Bear Picnic event was a success and praised their work at The Oval

Members requested an update with regards to the food bank

*C Lacey confirmed SCDA have pledged their support for the project and that a meeting will be taking place on Monday, all Members are welcome to attend*

Signed:



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## REPORTS

### LA171 INTERNSHIP

The Leisure & Amenities Committee **AGREE** to take part in the Supported Internship Programme with Plumpton College with the following proviso:-

Subject to the Grounds Team being 100% in agreement with the scheme

Cllr. R Robertson proposed  
Cllr. M Simmons seconded

**Agreed**

**Debate:-**

Members discussed the proposal and questioned if the Grounds Team would have time to participate effectively in the scheme.

*C McBryer informed Members that it was anticipated there would be little impact on the Grounds Team and that this could be revisited down the line if problems arose*

Members agreed this is an excellent proposal and could be of great benefit to students with disabilities with the proviso the Grounds Team backed the scheme 100%

*C McBryer informed Members that the students will not be permitted to use all the Grounds Team tools and that Plumpton College will select the students who take part*

Cllr. D Neave requested C McBryer liaise with Cllr. R Coles (Vice Chair) with regards to taking this forward

### LA172 PREPARING FOR WINTER

The Leisure & Amenities Committee **AGREE** to name three Councillors to sit on the Preparing for Winter Working Group

The following three Councillors were nominated to sit on the Working Group:-

- 1 Cllr. B Gosling
- 2 Cllr. R Farmiloe
- 3 Cllr. M Simmons

Cllr. A Loraine proposed  
Cllr. M Simmons seconded

**Agreed**

Signed: 

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**LA172 PREPARING FOR WINTER continued**

**Debate:-**

Members noted that this is a requirement and requested all Councillors make themselves aware of vulnerable residents in their ward

Members questioned the cost being £1,000

*C Lacey stated this would be to cover the cost of marketing material*

Cllr. D Neave suggested an annual publication to inform residents with input from local organisations which would cost approximately £400 to print and £300 to distribute to all households the cost of which could be covered from advertising revenue

Cllr. A Loraine stated he would contact businesses in Peacehaven with regards to advertising in the said publication

**LA173 MARKETING**

The Leisure & Amenities Committee **DO NOT AGREE** Councillors photographs be published in the calendar

Cllr. M Simmons proposed

Cllr. J Farmiloe seconded

**Agreed**

The Leisure & Amenities Committee **AGREE** logos for 12 community organisations (one per month) be included in the calendar along with a photograph of the group

Cllr. R Coles proposed

Cllr. B Gosling seconded

**Agreed**

The Leisure & Amenities Committee **DO NOT AGREE** the calendars will be sold to cover the cost of printing

The Leisure & Amenities Committee **AGREES** Cllr. W Botting and Cllr. A Loraine will source sponsorship to cover the cost of printing and distribution to every household in Peacehaven (preliminary estimated at 10,000 homes)

Cllr. W Botting proposed

Cllr. J Farmiloe seconded

**Agreed**

Signed:



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## LA173 MARKETING continued

### Debate:-

Members agreed there are too many calendars available and the Peacehaven calendar should include 12 local organisations (one per month) to increase the sales potential.

Members agreed a calendar could be a beneficial marketing tool and could include photographs of the Meridian Monument and green spaces for example however it was noted that the Council have purchased goods in the past which have not sold.

Members discussed the possibility of securing sponsorship to cover the cost of printing and distribution so that all households in Peacehaven could receive a calendar free of charge

**Action: C McBryer to provide cost of printing and distribution of 10,000 (exact figure TBC) calendars to Cllr. W Botting**

## LA174 HOWARD PEACE PARK – TASK FORCE

The Leisure & Amenities Committee **AGREE** to fund the Task Force the sum of **£200** for additional plants at Howard Peace Park.

Cllr. W Botting proposed

Cllr. B Gosling seconded

**Agreed**

### Debate:-

Members discussed the budget available for each park in Peacehaven and it was noted that it had been decided previously not to invest further at Howard Peace Park however it was agreed there should be funds available to maintain the park

Members agreed raised beds were a good idea and installing more would be beneficial

**Action: C McBryer to provide individual budget information for each park**

## LA175 SECTION 106/CIL

Councillors will respond to C McBryer by **14<sup>th</sup> July 2017** with ideas and locations for S106/CIL monies

Councillors suggested allocating S106/CIL monies to The Hub redevelopment project if no feasible ideas were forthcoming

### Debate:-

Members raised concerns that some Section106/CIL monies had been allocated by Lewes District Council to a park in Peacehaven for which they are responsible for

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## LA175 SECTION 106/CIL

C Lacey confirmed Section 106/CIL monies for the Firle Road play area are still outstanding which is holding up the refurbishment project and this is being chased

## LA176 PROJECT UPDATE

**Noted**

**Debate:-**

### Roof

Members were made aware that the three nominated Councillors on the Working Group need to be made aware of the Community House roof update

### Bins

Members were informed that notices will be put on the new bins to encourage dog owners to use them and were advised of a national campaign to promote this

It was noted that to take part in the national campaign the cost would be £60 however the Council have designed posters 'in house'

Cllr. A Loraine expressed thanks to C Lacey's daughter who designed the 'in house' posters

## LA177 INFORMATION TO NOTE

**Noted**

**Debate:-**

### War Memorial

Members were informed that any resident who wishes to add a name to the War Memorial should approach the Peacehaven Town Council

Members agreed Telscombe Town Council should be made aware of any changes as this is a joint memorial

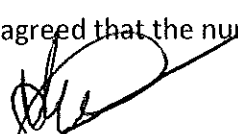
**Action: C McBryer to inform Telscombe TC with regards to War Memorial updates**

### The Hub

Members agreed that the consultation process with regards to The Hub redevelopment could commence at the Summer Fun Day at Centenary Park on 15<sup>th</sup> July 2017

Members agreed that the number of parking spaces should be increased at The Hub/Centenary Park

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**LA177 INFORMATION TO NOTE continued**

*C McBryer confirmed additional parking spaces were now available in front of the café*

*C Lacey informed Members there will be a public consultation at the Summer Fun Day with regards to the proposal to remove the trees alongside the bridal path to facilitate additional parking*

Cllr. W Botting suggested planting trees in another location to replace any that may be removed

**NEXT MEETING**

**LA178 TO CONFIRM DATE OF NEXT MEETING – Tuesday 5<sup>th</sup> September 2017 at 7:30pm**

Noted

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