

Minutes of the **COUNCIL** meeting held in the **ANZAC ROOM**, Meridian Centre, Peacehaven,
Tuesday 7th March 2017 at 7:30pm.

Members

Councillors:	Wayne Botting	Jackie Harrison-Hicks
	Daryll Brindley	Andy Loraine
	Rachael Coles	Ron Maskell
	Jean Farmiloe (Chair)	Dave Neave
	Reg Farmiloe	Amber Robertson
	Brian Gosling (Vice Chair)	Robbie Robertson
	Lynda Hallett	Melvyn Simmons
	Job Harris	Andy Smith
	Ann Harrison	

Present:

Councillors:	Daryll Brindley	Andy Loraine
	Jean Farmiloe (Chair)	Ron Maskell
	Reg Farmiloe	Dave Neave
	Brian Gosling (Vice Chair)	Amber Robertson
	Lynda Hallett	Robbie Robertson
	Job Harris	Melvyn Simmons
	Ann Harrison	Andy Smith
	Jackie Harrison-Hicks	

ESCC Cllr's: Written report received

In Attendance

Claire Lacey – Town Manager
Sally Thompson - RFO
Sally Landers – Administration Officer

GENERAL BUSINESS

C179 MAYOR'S ANNOUNCEMENTS

Health & Safety Announcement

Thank you for attending this evening. We are not expecting any emergency evacuations from the building, however in the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so. Please also switch your mobile phones to silent and refrain from using during this meeting.

Out of Courtesy this evening we have to remind you that this meeting is being audio recorded. The right to record, film and to broadcast meetings of the Council, committees and subcommittees was established following the Local Government Audit and Accountability Act 2014. A copy of the legal definition of this **PROTOCOL ON THE FILMING, PHOTOGRAPHING AND RECORDING OF COUNCIL and COMMITTEE AND SUB-COMMITTEE MEETINGS** is on your seat.

Highways

Representatives of Peacehaven Town Council yesterday attended the Lewes District Association of Local Councils meeting at which Rupert Clubb, Director of Economy, Communities and Transport was speaking.

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C179 MAYOR'S ANNOUNCEMENTS continued

He was asked the question as to whether East Sussex County Council are saving money towards a future road development from the north of Peacehaven to either the A27 or C7. His answer was a categorical 'no' although went on to say that this was because 'it wouldn't economically stack up'.

He advised that it is a priority of East Sussex County Highways to work in partnership with Highways England, to improve trunk roads, so, to divert traffic within the South Down National Park would require landscape and habitat re-designation and was not a priority. They are continuing to pursue promoting bus use and implementing new cycling routes through the town.

Peacehaven Council will be making future representation on behalf of its residents to ensure this matter is pursued.

Council Update

The Town Manager has been informed that with immediate effect, Councillor Robert Robertson (West Ward) and Councillor Rachael Coles (North Ward) will be representing residents as Independent Councillors.

Police Station Site

The application to develop this site into 31 one and two bedroom sheltered apartments for the elderly including communal facilities, access, car parking and landscaping will be heard at the Lewes District Planning Committee meeting on 15th March.

If you wish to register to speak please do so by phoning Jen Suh at Lewes District Council on: 01273 471600 ext 5445 or 8312 before noon on Tuesday the 14th March. Please note, written requests will not be accepted.

Events

Peacehaven are celebrating during its Centenary year with various events and we would also encourage residents to attend the Royal British Legion 90th year celebrations. There will be bingo this Friday 10th March at Community House starting at 7pm and the Food & Drink Festival is taking place on 15th July 2017 at Centenary Park.

Debate:-none

C180 PUBLIC QUESTION TIME

Alan Sargent – Chair of Residents Association

The resident stated he had not received a written response to questions raised at the following meetings:-

- Planning & Highways 10/01/17 page 10/118
- Planning & Highways 07/02/17 page 20/118
- Planning & Highways 21/02/17 page 31/118
- Policy & Finance 14/02/17 page 44/118

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The resident also questioned why only one set of minutes out of five being presented this evening had been signed by the appropriate Committee Chair.

The resident stated that Council is being asked to ratify these minutes not approve them and that they cannot ratify them if they have not been checked and signed by the appropriate Chair who needs to check for accuracy prior to publication.

The resident referred to Schedule 12 of the Local Government Act 1972 stating that the Council is acting 'ultra vires' beyond its legal powers and was in danger of being reported to the Monitoring Officer for infringing the act.

C Lacey informed the resident that the question concerning unsigned minutes being brought to Council was answered on page 7/118 of this agenda which confirmed Council is operating appropriately

C Lacey re-iterated that legal advice had been sought which confirmed unsigned minutes could be brought to Council and with regards to written responses to public questions, the resident was informed that the Leisure & Amenities Manager had sent a response to these queries

The resident was also informed that Standing Orders and Financial Regulations are available on the website

Stella Newman

The resident requested that reports pertaining to agendas are published on the Council website

C Lacey stated that Council would email future non confidential agendas and reports to the resident

Action: Include Stella Newman on the residents distribution list for meeting agendas

John Livings – North Ward

The resident stated that Peacehaven Town Council was in breach of Financial Regulations 2.1, 2.2 and 2.3 whereby budget reports had not been published for each Committee by January 2017.

The resident queried page 37/118 paragraph 6 and requested clarification of the response from Mr. McBryer

C Lacey confirmed the 2017-18 budget had been published and discussed on 22/11/16 at Policy & Finance and stated Mr. McBryer would send a written response with regards to clarification of page 37/118

Action: C McBryer to send written response to John Livings with regards to clarification of page 37/118 paragraph 6

Sue Griffiths – North Ward

The resident raised the following queries with regards to the Council minutes of 24th January 2017:-

- Sue Griffiths stated as West Ward should be North Ward
- Peter Seed stated as East Ward should be West Ward
- Lynda Duhigg stated as North Ward should be East Ward

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C180 PUBLIC QUESTION TIME continued

The resident raised the following queries with regards to the Leisure & Amenities minutes of 17th January 2017:-

- Peacehaven and Telscombe Action Group should be Access Group
- Mrs Bavistock should be Mrs Baverstock

Action: Correct Council minutes for 24/01/17 and L&A minutes for 17/01/17

Malcolm Edwards

The resident raised objections to the process with regards to the sale of land at The Dell.

The resident stated he had met with the Town Manager who had answered some of his queries however the issue of his complaint had not been dealt with.

The resident queried the valuation of the land at The Dell being as the value of the property will increase once the additional land has been purchased and Peacehaven Town Council should also benefit from the escalation

C Lacey confirmed these queries had been brought to the attention of the Monitoring Officer at Lewes District Council however it does not come under their remit and that the Council complaints procedure could be reviewed via the Policy & Finance Committee

The resident stated he had been in contact with Simon Kirby MP with regards to outstanding issues

C Lacey confirmed the MP had been included in all outgoing correspondence with the resident

Peter Seed - West Ward

The resident stated the land at The Dell had been sold under the pretext of being scrubland and queried what plans the Council had for the large area of scrubland remaining at this site

C Lacey noted that Council will be retaining the remaining scrubland and any future plans would be submitted via the Leisure & Amenities Committee

The resident noted that Eastbourne Borough Council had conducted a referendum when the sale of land had been proposed

C181 CONSIDER APOLOGIES FOR ABSENCE

Cllr. Wayne Botting – noted (prior commitments)

Cllr. Rachael Coles – noted (prior commitments)

C182 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

None

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C183 TO APPROVE AND SIGN THE NON CONFIDENTIAL COUNCIL MINUTES OF 24th January 2017

Cllr. A Loraine proposed
Cllr. M Simmons seconded

Approved

C184 TO RECEIVE THE FOLLOWING NON CONFIDENTIAL COMMITTEE MINUTES

Planning & Highways 10th January 2017
Planning & Highways 7th February 2017
Planning & Highways 21st February 2017

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. J Harris proposed
Cllr. M Simmons seconded

Accepted

Debate:-

Cllr. D Neave queried if any complaints had been received following the repair to Gladys Avenue bus shelter

S Landers confirmed no complaints had been received

Leisure & Amenities 17th January 2017

A **L&A COMMITTEE MEMBER** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. M Simmons proposed
Cllr. B Gosling seconded

Accepted

Debate:- none

Policy & Finance 14th February 2017

The **ACTING CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. J Farmiloe proposed
Cllr. B Gosling seconded

Accepted

Debate:- none

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REPORTS

C185 REPORT FROM EAST SUSSEX COUNTY COUNCILLORS

ESCC

As all people will know the council tax is going up by 4.95%, 3% of this will be for adult social care.

This is nowhere near what we need as a County as we have the highest per ratio of adults over 65, 75 and 85 in this Country and it is not reflected in the interim budget for East Sussex, especially in the health budget.

Full details are now on the E.S.C.C web site.

Across the board there are cuts to other vital services, children's services, excl.schools, communities business services, governance services etc. more than 20 million pounds of cuts to follow 2017/18

East Sussex Fire and Rescue

We have put up the precept by 1.94% this year to meet the budget requirement of £37.403.00

With the Police and Crime Bill now through parliament we await the outcome of the crime commissionaires talks with local authorities and consultation with the public.

Parking Review Outcome

Four areas in Peacehaven and seven areas in Telscombe Cliffs are having road markings upgraded.

Noted

C186 REPORT FROM LEWES DISTRICT COUNCILLORS

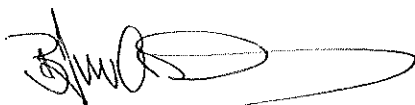
Cllr. R Maskell provided the following update:-

- The build of 3 x 2 bed houses at Headland Close is going well and to a high standard, the properties will be rented at £149 per week
- The 6 flats being built at Balcombe Road are of a high standard and the ground floor will have access and facilities for disabled residents
- Peacehaven and District Councillors can view these properties
- The Ashington Garden consultation is now complete, the next stage will be to apply for planning to build 2 or 3 properties which will have disabled facilities

C187 REPORT FROM COUNCILLORS ON ASSOCIATIONS

None

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C188 WRITTEN RESPONSES TO PUBLIC QUESTIONS

Why are Council still paying £50 per year in relation to The Promenade?

This question was raised at the Council meeting on 24th January 2017, the following email response was sent to the resident:-

'LDC has confirmed that we still owe this money and pay it every year.

The invoice relates to a loan taken out in 1977. LDC have confirmed that we do not own any of the Promenade but that it relates to a contribution that we made towards a loan given against the plots listed. It is not specified but it appears that we, as the Town Council, assisted with the purchase of these plots.'

Noted

C189 GROUNDS TEAM TRUCK

The Council **AGREES** the current Grounds Team vehicle **DOES** need replacing

The Council **AGREES DIESEL IS** currently the most economically and practical solution and **COMMITTS** to the purchase of a Diesel Powered Vehicle.

The Council **ACCEPTS** the preferred quotation from Hendy Ford to purchase the pre-registered Tipper vehicle as listed above at a cost of **£17,995 plus VAT**.

Cllr. D Neave proposed

Cllr. M Simmons seconded

Majority Agreed

Cllr. A Smith abstained

Debate:-

C Lacey summarised the report and advised on developments since Policy & Finance had discussed this issue, noting the value of the current vehicle had reduced following further repairs being identified which require attention

Cllr. D Neave noted that an electric vehicle was a good idea however it would not be suitable on this occasion and the preferred option had low emissions, will last ten years and was necessary for the type of work being undertaken by the Grounds Team

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C190 TERMS OF REFERENCE – THE DELL

The Council **AGREE** the following amendments to **TERMS OF REFERENCE TR6 AND TR8**

Terms of Reference TR6 - Matters to be dealt with solely by Full Council

Sale of Land. Any public Open Space, proposed sale, disposal of, purchase, hire or ownership of Public Open Space and Amenities, will be openly discussed at Full Council with at least one third of Councillors present and over 50% of those Members to agree.

Terms of Reference TR8 - Matters to be dealt with by the Planning and Highways Committee

Deed or Transfer of Title (Land) once agreed at Full Council, will be openly discussed and if required, planning restrictions applied, through the Planning and Highways Committee, before commencing with solicitors.

Cllr. M Simmons proposed
Cllr. D Brindley seconded

Majority Agreed

Cllr. D Neave abstained

Debate:-

C Lacey summarised the report noting that these amendments to Terms of Reference will strengthen the decision making process

C191 MAYOR'S FINANCIAL & ADMINISTRATIVE ARRANGEMENTS

The Council **NOTES** the **Briefing Paper**

The Council **DEFERRED** the **Mayoral Charities and Handling of Funds Process**

The Council **DEFERRED** the **Mayor's Charity Administrative Arrangements**

Cllr. D Neave proposed
Cllr. L Hallett seconded

Agreed

Debate:-

A discussion took place with regards to the difference between the Mayors Appeal and the Mayors Fund and how they should be treated within Council finances and if a separate account had been created to collate charity income. Councillors requested that advice from other Councils is sought and a more simple and flexible procedure is formulated.

C Lacey reiterated to Council that the Briefing Paper was legal advice from the then RFO, explaining current procedures were incorrect. Council was informed that the attached Process and Administration Arrangements were the solution.

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C191 MAYOR'S FINANCIAL & ADMINISTRATIVE ARRANGEMENTS continued

Council agreed to note this however Members declined to adopt the procedures in their current form.

Action: Resubmit administrative process for handling Mayor's Charity Funds

C192 MILITARY COVENANT

The Council **AGREES** the Armed Forces Covenant as described and commits to this for the foreseeable future.

Cllr. R Robertson proposed

Cllr. D Brindley seconded

Agreed

Debate:-

The Council agreed this was a good idea however Members queried if there were any equal opportunity issues with this proposal if it positively discriminated in favour of military personnel however following a discussion it was felt this would not be an issue.

C193 ROYAL BRITISH LEGION

The Council **AGREES** to grant Peacehaven & Telscombe Royal British Legion the 'Freedom of Home Town'

Cllr. L Hallett proposed

Cllr. A Robertson seconded

Agreed

Debate:-

As a member of the Royal British Legion, Cllr. J Farmiloe summarised the report stating this would be an honorary title with the freedom to march being subject to usual rules and conditions

It was acknowledged that Peacehaven Town Council pay for road closures during the Annual Remembrance Parade and the Royal British Legion would be responsible on all other occasions.

It was acknowledged that Telscombe Town Council would need to be approached with regards to this as the local branch of the Royal British Legion encompassed both towns

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C194 PEACEHAVEN TASKFORCE HANDOVER & CONSTITUTION

The Council **AGREES** to sign over the Volunteer Taskforce to **PEACEHAVEN TASKFORCE** under its own constitution which is to be signed by the Chair of the Council, the Town Manager and the Chairs of all Committees.

Cllr. R Farmiloe proposed

Cllr. L Hallett seconded

Agreed

Debate:-

The Council acknowledged the work the Taskforce do in the town and noted it was time the group became a stand-alone charitable organisation.

There were some queries with regards to the responsibilities of the Taskforce and it was confirmed, that following the constitution being signed, the group would be a charitable organisation accountable for their own finances, bank accounts and insurance, although it was noted that Peacehaven Town Council does have public liability insurance.

It was noted that if the Taskforce took on an employee, this would be their responsibility which would have no impact on Peacehaven Town Council commitments.

C195 INFORMATION TO NOTE

Noted

Debate:- None

C196 MATTERS OF URGENT PUBLIC IMPORTANCE

Community House Roof

Council was informed that the Community House roof requires urgent attention; a joint meeting with the managing agents of The Mall has taken place. It was noted that a surveyor had been engaged by the managing agents and Councillors suggested any repair could be a joint venture to minimise costs.

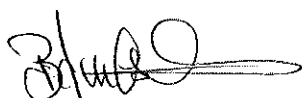
C Lacey requested support from Councillors to initiate a Working Group with delegated authority to make financial decisions on the roof repair between the value of £3k and £40k.

C Lacey confirmed that the working Group was specific to the Terms of Reference adopted by Council and Standing Orders state this process.

C Lacey made Council aware that the roof was a priority and requested Councillors support with this, Cllr. D Neave has agreed to assist with the quotation and assessment process.

Councillors were informed that the kitchen at Community House would remain out of action which will have a financial impact on Council income.

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C196 MATTERS OF URGENT PUBLIC IMPORTANCE continued

Councillors were not in favour of setting up a Working Group and preferred a resolution to this issue via the Policy & Finance Committee

Action: Schedule an Extra Ordinary P&F meeting to assess quotations and select a contractor to repair the roof at Community House

Peacehaven Town Council Uniform Logo

Councillors were informed that there were difficulties embroidering the existing logo onto the new supply of Peacehaven Town Council uniforms. Councillors viewed alternative logos to use on the uniforms and confirmed that the existing logo could not be changed.

Cllr. D Neave suggested a supplier who may be able to embroider the existing logo onto the uniforms and will provide Officers with the details.

NEXT MEETING

C197 TO CONFIRM DATE OF NEXT MEETING – Annual Town Meeting Tuesday 9th May 2017 at 6pm and Annual Council Meeting Tuesday 16th May 2017 at 7:30pm

Noted

It was suggested the Annual Town Meeting commence at 6:30pm however it was confirmed it will start at 6pm

Cllr. A Loraine thanked the Town Manager, C Lacey, for her work getting the very successful Monday Youth Group up and running

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