



PEACEHAVEN TOWN COUNCIL

TOWN MAYOR – COUNCILLOR BRIAN GOSLING

CLAIRE LACEY
TOWN MANAGER

TELEPHONE: (01273) 585493 Option 6

FAX: (01273) 583560

E mail: claire.lacey@peacehavencouncil.co.uk

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN 10 8BB

MEMBERS OF PEACEHAVEN TOWN COUNCIL are summoned to the ANNUAL RETURN meeting to be held in the ANZAC MEETING ROOM, MERIDIAN CENTRE, PEACEHAVEN on Tuesday, 6th June 2017 at 7.30pm.

A handwritten signature in black ink, appearing to read 'C. Lacey'.

Claire Lacey
Town Manager

30th May 2017

A G E N D A

GENERAL BUSINESS

- 1 MAYOR'S ANNOUNCEMENTS
- 2 PUBLIC QUESTION TIME

There will now be a 15 minute period whereby members of the public may ask questions on any matters that affect the Town. It would be preferred if these are submitted in writing by 12 noon on the day of the meeting. Each speaker is restricted to 3 minutes. Copies of any non-confidential reports listed below may be obtained by contacting the Town Council Office.

- 3 TO CONSIDER APOLOGIES FOR ABSENCE
- 4 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

REPORTS

- 5 TO APPROVE & SIGN THE ANNUAL RETURN 2016-17 – GOVERNANCE STATEMENT – enc. (page 1-5)
- 6 TO APPROVE & SIGN THE ANNUAL RETURN 2016-17 – ACCOUNTING STATEMENT – enc. (page 6-22)
- 7 TO CONFIRM BANK MANDATE SIGNATORIES 2017-18 – enc. (page 23)

NEXT MEETING

- 8 TO CONFIRM DATE OF NEXT MEETING – Tuesday 25th July 2017 at 7:30pm

CONFIDENTIAL

- 9 INCOME DUE TO PEACEHAVEN TOWN COUNCIL – report (page 24-25)